

Job Description - Sales Assistant

Contract: 20-40 hours weekly

MASOL is looking for a Sales Assistant with a therapeutic /medical background that will help us achieve our aim of becoming the first choice provider of mobility and daily living aids and home care for tourists and locals alike. Your focus will be on consulting and advising our customers on our products and services, recommending the most suitable products to buy or rent. In addition, you will be our contact person for hotels and other businesses that could benefit from our services. One of your tasks will be to go out and introduce our business and services to local businesses i.e. hotels, other health related businesses, organisations etc.

Being a start-up business with a small team, we are looking for someone who really likes to get involved making our business grow. You will have to be flexible and take on varied tasks and responsibilities. In return you will have the opportunity to shape your role and influence how we do things.

This role requires working during standard retail hours, including evenings and Saturdays.

Responsibilities

- Manage our business relationships with hotels and other local businesses. Including creating sales opportunities by actively contacting potential business clients.
- Ensure a high level of customer satisfaction through excellent service.
- Understand customer requirements and recommend and display items that match customer needs, accurately describe product features and benefits.
- Manage the full rental process, including consultation, contracts, payments, the handover and controlling, cleaning of returned items.
- Manage point-of-sale processes i.e. invoicing, payments and deliveries. Taking care of merchandise and stock display in line with shop standards.
- Manage and maintain a correct stock database.
- Research products and suppliers on request.
- Keep up to date with product information, become an expert for certain product groups.
- Support managing our social media accounts.
- Other tasks include:
 - Actively participate in marketing campaigns as required, including distribution of leaflets.
 - Keeping the store tidy and clean, this includes occasional mopping and cleaning of windows.

Requirements

- Proven working experience in retail sales ideally in a health related environment i.e. medical supply store, pharmacy.
- Background in a health related / therapeutic profession. i.e. orthopaedic specialist, physio-/occupational therapist, carer, nurse.
- Good understanding of sales principles and customer service practices.
- Proficiency in Spanish, English and preferably another European language.
- Hands on and flexible working approach.
- Friendly, helpful and engaging personality.

- Driving license.
- Good administration / computer skills.

If this role sounds interesting to you then please send your application to info@masol.net.